

# Musical Youth London

## Safeguarding Policy

**Last reviewed: July 2021**

**Date of next review: July 2022**

At Musical Youth London we recognise that we have safeguarding obligations in respect of our staff, volunteers and members. We recognise that we have particular responsibilities with regard to the children and young people who are members of our company. This policy sets out our commitment to safeguarding them and the steps we take in order to meet our responsibilities.

If you have any safeguarding concerns or questions with regard to this policy, you should contact the safeguarding representatives, Katie Pesskin and Tom Foscett-Barnes on [musicalyouthldn@gmail.com](mailto:musicalyouthldn@gmail.com)

To ensure the safety of the children and young people in our care:

- MYL staff members are DBS certified
- No unauthorized persons are permitted to enter rehearsal rooms
- Members are supervised by staff and/or adult volunteers at all times
- All members under 18 years old must register essential contact details for a parent/guardian
- A record of absences is maintained and contact is made after an unexpected absence
- No footage/images are shared without prior consent

### Pastoral Care

We recognise that we have a responsibility to provide suitable pastoral care to our members whilst they are in our care.

If any staff members or volunteers have any concerns about the mental or physical wellbeing of one of the members, they should:

- Inform the safeguarding leads immediately
- The safeguarding leads will address the allegation in the manner deemed most appropriate
- Parents/guardians will be informed if the member is under 18 years old

### Bullying/Cyberbullying

MYL operates a no tolerance policy on all forms of bullying between members, in or out of the rehearsal space.

If an incidence of bullying is reported, you should:

- Inform the safeguarding leads
- The safeguarding leads will address the allegation in the manner deemed most appropriate - either with members directly or via parent/guardians
- The members and parents/guardians will be made aware if it is suitable or deemed necessary



### Abuse

Abuse is categorized into 8 groups: physical, emotional, sexual, neglect, institutional, bullying and cyberbullying.

If an incidence of abuse is suspected, you should:

- Inform the safeguarding leads
- The safeguarding leads will consult relevant authorities and respond accordingly

### Security Incidents

In the event of a theft, the police will be notified immediately. Parents and members will be alerted to the threat as soon as possible.

### Malpractice

Malpractice is "an incidence of negligence or incompetence on the part of a professional". If MYL suspects an incidence of malpractice, it will be investigated fully.

If you believe a colleague or the company is failing to comply with this policy or you would like to report an incidence of malpractice at MYL, please contact the safeguarding leads. You have the right to confidentiality in this instance.

### Covid-19

If any member is suspected of having Covid-19 they will be refused admittance to rehearsal for 14 days or until they test negative for the virus.

MYL will be following up-to-date guidance on how to manage the risk of the virus and taking appropriate steps in the rehearsal room. Dependent on guidance at the time this may include:

- Temperature checks for staff, volunteers and members on arrival
- Extensive wiping down of surfaces before and after sessions, paying particular attention to frequent touch points
- Frequent hand washing and sanitizing
- Social distancing of one metre plus and two metres whenever possible
- All persons to wear a face covering whenever possible and at all times when social distancing is not possible

If any person present in the space tests positive for Covid-19, rehearsals will be suspended and all those affected will be contacted immediately so that they are aware that they need to self-isolate.

If any staff, volunteers or members refuse to follow the guidelines put in place, they will be asked to leave the session. Please report this to the safeguarding leads as soon as possible.

